

AWARD CHECKLIST

Disclaimer: This checklist provides guidance for arbitrators acting under the DELOS Rules of Arbitration when drafting awards, in connection with the DELOS scrutiny under Article 13.4 of its Rules. It is not exhaustive, mandatory, or binding, but serves to support arbitrators in carrying out their role. When signing an award, arbitrators should be comfortable that the decision is their own and that they can demonstrate if needed their authorship of the award.

1. General Requirements

- ☐ DELOS case reference number mentioned in full on front page
- ☐ Award clearly identified as interim, partial, final, or award by consent
- ☐ Paragraphs numbered consecutively, pages numbered throughout
- ☐ Abbreviations defined and used consistently
- ☐ Table of contents included (at least for longer awards)
- ☐ Translations provided for text in languages other than the arbitration language(s)
- ☐ Reference to applicable version of DELOS Rules

2. Party and Tribunal Identification

- ☐ Details, including correct name and addresses, of the parties to the dispute
- ☐ Details, including correct name and addresses, of parties' legal representatives
- ☐ Details, including correct name and addresses, of tribunal members

3. Arbitration and Governing Law

- ☐ Full quotation of arbitration agreement(s)
- ☐ Record of any amendments to arbitration agreement(s)
- ☐ Clear identification of parties to/signatories of arbitration agreement(s)
- ☐ Identification of seat of arbitration and language of arbitration
- ☐ Full quotation of governing law clause

4. Procedural History

- ☐ Summary of key procedural steps, including the constitution of the tribunal and relevant decisions made by DELOS such as Time Notification Date (Art. 14.4) and any extension thereof (Art. 13.3)
- ☐ For subsequent awards, reference made to prior awards and incorporation by reference

5. Jurisdiction, Admissibility, Merits and Costs

- ☐ All issues raised by the parties, and only those issues, decided in the award (subject to scope limitation/reserved issues if partial or interim award), with particular mention of jurisdictional issues and issues relating to non-participating parties, and with reference to parties' latest prayers for relief
- ☐ Relevant issues for decision set out clearly, party positions summarised followed by tribunal's analysis and reasoned decision, with references to the record
- ☐ Where applicable, arbitration costs and party costs addressed separately, with clear statement of the amounts to be borne by each party

6. Dispositive Section and Formalities

- ☐ Dispositive section contains all orders (including jurisdiction, if applicable) and nothing more
- ☐ Statement that all other requests/claims rejected
- ☐ Dispositive followed by indication of place of arbitration, date when last arbitrator signs, and arbitrator signatures